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Cloverley e-News

November 1, 2026

Important Dates & Reminders for the Week of November 2 to November 6, 2026

Monday 02	Tuesday 03	Wednesday 04	Thursday 05	Friday 06
			Author Visit	

Upcoming Dates

- Thursday November 5 – Author Visit – Grade 4 & 5
- Tuesday November 10 – Remembrance Day Assembly – 11 a.m.
- Wednesday November 11 – Remembrance Day – School is closed
- Thursday November 12 – PAC Meeting – 7 p.m. to 8 p.m.
- Friday November 13 – Fill Up Friday – PAC Sponsored Coffee and Donuts 8 to 9:15 a.m.
- Friday November 13 – World Kindness Day
- November 16-18 – Van Go Workshops
- November 23-27 – Book Fair
- November 23-24 – Rugby (K-5)
- November 25-27 – Field Hockey (K-5)
- Friday December 4 – District Wide Pro-D – Students Not in Session
- Thursday December 10 – Learning Update Upload
- Thursday December 10 – Band Concert
- Friday December 18 – Last Day Before Winter Break
- Monday January 4 – School Re-Opens
- Friday January 15 – Black Excellence Day
- January 18-29 – Tennis / Pickleball
- Friday January 22 – School-Based Pro-D – Students Not in Session

Cloverley News

What a fantastic week at Cloverley! Our Halloween Parade was a highlight, with so many creative costumes on display. Students were in great spirits and showed excellent assembly behaviour throughout the celebration. Thank you to everyone who helped make it such a fun and memorable event!

A big thank you to our PAC for hosting a wonderful first event of the year. Movie Night was a full house, and it was lovely to see so many families come together as a community.

This week we also held our first School Planning meeting. We are especially proud that five students from Grades 4 and 5 joined our team, making it one of the largest planning teams in the Sutherland Family of Schools. Together, we began work on our school plan, with a particular focus on developing our Cloverley Coyote Code of Conduct. We are grateful to have student voices helping shape the expectations and values that guide our school community, and we look forward to sharing more as this work continues.

Halloween Treats at School

We hope everyone had a fun and safe Halloween! If your child would like to enjoy a Halloween treat at school, please pack just one piece of candy in their lunch. We also ask that students keep their treats to themselves and not share or trade with friends. Many of our students have allergies and dietary needs, and this helps keep everyone safe and included. Thank you for your support!

Pack It Back Lunch Reminder

Just a reminder that Cloverley is a Pack It Back Lunch school. Students bring home everything from their lunches, including containers, wrappers, and any items from the school hot lunch program. This helps us reduce waste around the school, keeps lunchtime cleaner and calmer, and means less movement in classrooms. Thank you for your continued support in making lunchtime peaceful and sustainable!

Cloverley PAC

What an incredible first Movie Night at Cloverley!

With over 300 tickets sold, our first PAC Movie Night was a huge success! More importantly, it was so wonderful to see our school community come together for an evening of fun, laughter, and connection. As a new PAC, we are incredibly grateful for the overwhelming support from our Cloverley families. A huge thank you to all the parents who attended, our amazing volunteers who helped bring the evening together, and of course, Mr. MacLeod, Ms. Herschmiller, and the entire Cloverley school team for their support.

It's evenings like these that make our school community so special. ❤️

We can't wait to continue building this sense of community and celebrating many more wonderful events together at Cloverley! 🎉

PAC Meeting Minutes – October

The minutes from the October 15 PAC meeting are now on the Cloverley website and at the end of the newsletter. Highlights include a visit from Sarah Tremblay of the City of North Vancouver about traffic and safety around the school, an update from administration, and plans for upcoming PAC events. Families also heard about the new monthly fun lunch program through LunchUp and the new Cloverley Community WhatsApp group. Thank you to everyone who came out and to our PAC for all their hard work! The next PAC meeting is on Thursday, November 12, from 7:00 to 8:00 p.m., and all families are welcome.

Fill Up Friday

Once a month, we're on site with hot coffee and treats for parents at drop-off. Start your day with a kick and support Cloverley at the same time!

This month's local favourites:
🍩 Donuts from Cream Pony
☕ Coffee from Delany's
$2 coffee | $3 donuts
📅 Friday, November 13th
⏱️8-9:15 a.m.
📍 Next to the teachers car park and playground
♻️ Bring your own cup, flask or thermos

Class Reps Needed!

The PAC is looking for parents and caregivers to be Class Reps for each division. Class Reps help families in their class connect and stay informed about PAC news and events. If you're interested, please see the attached information sheet at the end of this newsletter. Go Coyotes!

PAC WhatsApp Community

The Cloverley PAC has created a WhatsApp community to help parents and guardians stay connected, share information and communicate with other families. Families can join the main PAC community and connect with parents in their child's division.

Click here to join the Cloverley PAC WhatsApp Community

Reminders

Student Photo Consent

Throughout the year, we enjoy sharing photos of students participating in school activities and special events through slideshows shown on our school screens, during assemblies and at our year-end celebration.

A reminder that families who selected "I DO NOT GIVE MY CONSENT" on the District's photo consent form will not have their children included in these slideshows.

At Cloverley, these photos are used for internal school celebrations only and are not posted on our website, shared in newsletters or distributed outside the school.

If you would like your child included in our internal school slideshows, you can keep your District photo consent as "NO". Simply contact Mr. MacLeod at tmacleod@sd44.ca to provide permission for this specific use.

Artists for Kids 2026 Fall Limited Edition



Currently on display in the Gordon Smith Gallery lobby is the recent publication of Lauren Brevner and James Harry's limited edition, Sulky. The Artists for Kids Limited Edition Portfolio program funds gallery programs for young people, professional development for educators in the arts, artist residencies, art camps, scholarships, bursaries, and future acquisitions for the Artists for Kids and the Gordon Smith Gallery Permanent Collection. For more information, visit the Artists for Kids Editions website.

Have a great week!

Tim MacLeod
Principal

Danielle Herschmiller
Vice-Principal

CLOVERLEY PAC

Class Reps



YOUR ROLE AT A GLANCE

CLOVERLEY CLASS REPS

01

02

03

04



Cloverley PAC Minutes

Urgent Online Meeting - October 26th, 2026. 8pm, Online

Attendees

First Name	Last Name	First Name	Last Name
Hans	Potter	Ruth	Miller
Charmaine	Green	Hannah	Dean
Steph	Wood	German	Ovodov
Samantha	Place	Ruth	Miller
Jackie	Tucker-Gangnes	Christy	Fox
Brittany	Gilmour	Yen Linh	Chung

Agenda

Cloverley PAC Events Proposal 2026-2027 (Link for PAC members)

SAMANTA PLACE (SP)

Spooky/Halloween Movie Night (29th October)

- Already made $1200 in ticket sales, not including pizza. So already in profit
- Costs:
    - Subscription fee $556

- Custodian fee $250

Winter Movie Night (3rd December)

- Will include pizza and concession

Winter Dance (December)

- Drop off event - only parents who are volunteers need to attend. Need to find out from Tim how many volunteers are needed.
- Need approval from Tim to use the gym.
- Chips, bottles of water, and candy for sale. No pizza
- 2 hours from 6-8pm
- Rent DJ and strobe light machines
- Order decorations from TEMU
- For all grades (K-5)
- Costs: DJ $350, strobe lights $120, other decorations $230 (make it look very wintery!), glow bracelets $0.66 per bracelet, custodial services $250, concessions $100.

Budget item	Revenue	Expense
Admission: 100 children	$1,000	—
Concessions	$200	$100
DJ	—	$350
Decorations	—	$350
Custodial services	—	$250
100 glow bracelets × $0.66	—	$66
TOTAL	**$1,200**	**$1,116**
PROJECTED PROFIT	**$84**	

Valentines Movie night (February)

Talent Show (March)

- 15-20 people wanting to show skills – gymnastics, singing, comedy

- $5 a ticket

Mega week (May)

- Spring carnival: Free admission. Reach out to local vendors, food trucks, popsicle sales, partner with local businesses and sell tickets

End of School Year Movie Night (June)

Summer dance

Questions for Samantha Place:

Hans Potter (HP): insurance for spring carnival – need to check insurance requirements for moving people into school grounds.

HP: for dance, look into DJs who can do the smoke and lights (tech) for us. We don't have storage to keep stuff.

Yen Linh Chung (YC): Is there a winter fair? Ans (SP): There is not enough time to set up a winter fair for this year.

SP: shared full budget via screen. Link for PAC members

German Ovodov (GO): How confident are you of the cost?

Jackie Tucker-Gangnes (JTG): The PAC events committee have been connecting with other PACS who have organised a Halloween dance. So they can understand and better estimate what was spent, cost on DJ etc and profit that was made.

YC: Regarding winter dance - how does this work logistically? Are we asking for volunteers, like for the movie night? Need clarity on whether volunteers will require a police information check.

Christy Fox (CF): Criminal record check is good for 5 years within the whole SD44. Every year you need to resubmit the confidentiality and disclosure forms. If we are doing something within school we need the forms. This may be applicable for the dance.

Stephanie Wood (SW): If there are no parents present (so volunteers are the only people looking after the kids) then a police information check is required. So from this we would need it for the dance.

GO: Agrees we want the police info check for movie night.

SP: Will talk to Tim to see how many volunteers are required for Winter Dance.

Charmaine Green (CG): Ask to see the budget for Halloween Movie night before we vote.

SP: Costs for detailed costs for Halloween Movie night:

- ACFB already covered
- $250 custodial fee
- Expenses – water (54 bottles purchased
- Candy (250 pieces purchase, and YC donates 260 pieces
- 5-6 pieces of candy per bag, sold for $3
- All candy pre-packaged. All peanut free.

Questions on Halloween Movie night:

SW: The school is peanut free. Cannot bring peanuts or any nuts

CF: Would like to see more candy in the bag. Would be happy to donate.

YC: Will switch water for more candy. But keep some water as some people may need it. No ice.

YC: Do we need to buy tongs and paper towels? Paper towels are thought to be part of the custodian fee, do we need more?

HP: Reminder that PAC does not yet have a storage space, so people have to store stuff themselves

SP: Will buy 3 roles of paper towels, 1 pack of disinfectant wipes, tongs. Make a budget of $25 for miscellaneous supplies

SW: Could use latex gloves instead of tongs. Potentially easier/faster

HP: Asks for a budget number for Halloween Movie Night to approve today. If we go over, we can bring this into the November meeting.

GO: suggest approve $250-$275 to add buffer room.

SW: Suggest add more items of candy per bag, so slightly reduce the margin, e.g. bag has $1.50 worth of candy and costs $3

Decision: Make budget $275 to allow miscellaneous and more candy

HP: Ask YC to fill out the purchase tracker and add receipts.

Events after Halloween Movie Night

Winter movie night costs



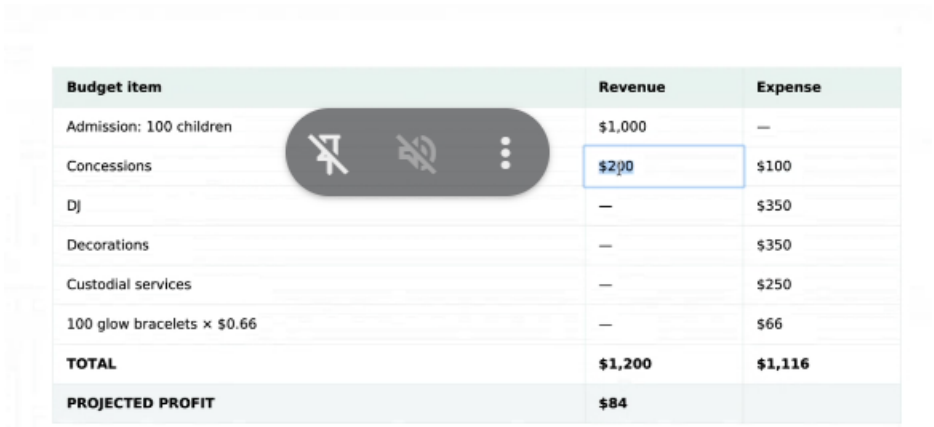
DECEMBER 3 — Winter Movie Night | 6:00–8:00 PM

Budget item	Revenue	Expense
Admission: 125 paying guests	$625	—
35 whole pizza preorders	$700	$560
18 slices sold (3 pizzas purchased)	$45	$48
Other concessions (excluding popcorn)	$200	$100
Popcorn: 35 servings × $3	$105	—
Popcorn machine rental	—	$75
Popcorn supplies (estimate)	—	$25
Custodial services	—	$250
TOTAL	**$1,675**	**$1,058**
PROJECTED PROFIT	**$617**	

Family movie night with pizza, popcorn, candy and bottled water. Confirm movie licence coverage.

$400 fixed fees for winter movie night

Winter dance costs



Budget item	Revenue	Expense
Admission: 100 children	$1,000	—
Concessions	$200	$100
DJ	—	$350
Decorations	—	$350
Custodial services	—	$250
100 glow bracelets × $0.66	—	$66
TOTAL	**$1,200**	**$1,116**
PROJECTED PROFIT	**$84**	

Total for Winter Dance: **$1066** Could vary based on cost of DJ, based on variance and whether they have strobe lights

CG: DJ likely also has to have a police information check, Could be worth using a DJ who has done other schools already

TOTAL for both December events $1540

CF: Could add buffer of 5% for events budgets

Fun lunch update

Brittany Gilmour (BG)

- Day of the week: Monday or Friday? **Choose Monday**
- Choose date for first fun lunch: 16 or 24 or 30 of Nov. **Choose 16th Nov**
- Two places for November – foodie kids and Nandos. BG suggests foodie kids. It has a similar menu to White Spot. **Choose Foodie Kids**
- Window time for delivery – lunch starts at noon. Food needs to arrive a little before. **Choose 11.30**.
- Need to confirm time with Tim. Need to also ask where Tim he wants the delivery to go and where we should set it up. This has already been asked to Tim via email.

Fundraising items

Will be added to the November meeting.

SW: **Fill up Fridays**. Hoping that we can get the product donated, but may need a small fund to purchase things. If we can offer the vendors marketing in kind we are more likely to get donations. Would like a small amount of ~$100 towards this.

Meeting Cadence

CF: If we need >9 mins for fundraising and November is for bylaws. Are we doing 2 meetings per month going forward?

HP: Bi-monthly meetings are one monthly in person for all, one online meeting for flash decisions and votes for voting board members only.

SW: Echo Hans. We need a just PAC board member meeting.

Fundraising Funding

GTG: Can we get approval for Fill up Fridays as things are in motion and need it before the next PAC meeting. Aim to get it all donated, but want a small fund.

CF: What does the $100 cover? Answer (GTG): $100 per month until we get bigger relationships and marketing in kind.

CG: Is the coffee free? Answer (SW): No, parents pay.

YC: How often is Fill up Fridays? Answer (SW): Once a month

HP: Move to a new google meeting as this one is ending. And re-open a new google meeting.

CF: What are we voting on - how many $100 dollars? Answer (GTG): This vote is $100 for November fill up Friday. After November can explain how much was gifted and how much of the $100 was needed.

Rest of fundraising to be presented in Nov

SW: If something does not cost money, can PAC fundraising committee go ahead, or still need to vote?

CF: Fine but wants to hear of it through the chat.

CG: From a records point of view – we need to say we agreed upon something

HP: The school needs to know about each fundraising item/event. HP would like to see the plan, so we can be sure the events or fundraising reflects the opinions of the PAC.

JTG: Fundraising will share their plan in the next meeting including things that do not require a budget.

CF: Do we want an extra meeting before the next meeting on 12th Nov?

JTG: Fine to wait.

Ruth Miller (RM): Does not think that the WhatsApp group is where events/fundraising that do not require money should be shared

HP: Put all events in the action sheets on google drive. So say it in the chat and put it on the action sheet.

YC: For WhatsApp group could do a poll for yes and no on events. Then if agreed, put it on the action sheet.

CF: This needs to be defined in governance.

CF has made a draft bylaw document. She has reference to other North shore PACs in her reference.

HP: Photographer event is a yes, send it to PAC. For the November meeting, if it's not on the agenda it will not be talked about.

CG: In meetings we have to have the time and space for parents who are not board members to air their concerns.

HP: Yes in new business. Will differentiate between now versus what will be dealt with in the next meeting.

SW: Idea to have meetings at school pick up time so it stops the late nights. Kids could play in gym

HP: We would need to ask Tim.

YC: Is Lunchables and Monday for fun lunch a trial? Answer (HP): Everything this year is a trial

Meeting ended: 9.13 pm

Votes

Item	Motion	Second	Pass/Fail
Approve the Event Calendar	Christie Fox	Steph Wood	PASS
Halloween movie night $275	Steph Wood	Samantha Place	PASS
December events $1540	Yen Linh Chung	Samantha Place Steph Wood	PASS

Fun lunch on Mondays	Christy Fox	Charmaine Green	PASS
Fun lunch starting on 16th Nov	Samanta Place	Steph Wood	PASS
Choose Foodie Kds as vendor for first fun lunch	Charmaine Green	Jackie Tucker Gangnes	PASS
$100 for November fill up Friday	Christy Fox	Samantha Place	PASS
Close meeting 21.14	Samantha Place	Steph Wood	PASS

November agenda items

- Requirements for police info check for volunteers
- Go over all Fundraising events

Next meeting – in person November 12th.

Last Monday of the month is the online meeting – November 30th?